



# AGENDA

## LOAN ADMINISTRATION BOARD (LAB) REGULAR MEETING

Tuesday, October 24, 2023 | 9:00 AM  
California Jazz Conservatory Café (Jazz Café)  
2040 Addison Street  
Berkeley, CA 94704

All materials identified on this meeting are available on the Loan Administration Board webpage:

<https://berkeleyca.gov/your-government/boards-commissions/loan-administration-board>

*The public may comment about any items not on the agenda. Public comment regarding agenda items will be heard while the Board is discussing the item.*

### A) PRELIMINARY MATTERS

- i) Roll Call
- ii) Announcements
- iii) Approval of Minutes from LAB Meetings:
  - (1) 3/29/23 – LAB meeting
- iv) PUBLIC COMMENT - The public may comment about any items not on the agenda. Public comment regarding agenda items will be heard while the Board is discussing the item.

### B) PROGRAM REVIEW

- i) State of the Revolving Loan Fund

### C) ACTION ITEMS

- i) Commissioner Elections for 2024

### D) ADJOURNMENT

**ANNUAL RLF RECIPIENT SITE VISIT SCHEDULE** – *Loan recipients are required to report on the financial status of their business and how the RLF funding is being utilized.*

9:20am - 9:50am	LAB Site Visit – California Jazz Conservatory (2087 Addison Street)
10:00am -10:30am	LAB Site Visit – East Bay Media Center (1939 Addison Street)
10:45am -11:15am	LAB Site Visit – Cupcakin' Bakery (1690 Shattuck Avenue)
11:25am -11:55am	LAB Site Visit – Kitchen on Fire (1509 Shattuck Ave)
12:00pm - 1:10pm	LUNCH
1:30pm - 2:00pm	LAB Site Visit – Minuteman Press (1101 Fifth Street)
2:30pm - 3:00pm	LAB Site Visit – Nabolom Bakery & Pizzeria (2708 Russell Street)

If LAB members are unable to attend this scheduled meeting, please call Kieron Slaughter at 510-981-2490 by Thursday, October 19<sup>th</sup> at 4pm. *To request a meeting agenda in large print, Braille, or on cassette, or to request a sign language interpreter for this meeting, please call the City Clerk's Office at (510) 981-6905 (voice) or 981-6903 (TDD); at least FOUR (4) WORKING DAYS NOTICE PRIOR TO THE MEETING will ensure availability. If you plan to attend the meeting and wish to use an Assistive Listening Device for the hearing impaired, you need to reserve the device by calling the City Clerk's Office one (1) working day prior to the meeting. Please refrain from wearing scented products to public meetings.*

**This meeting is being held in a wheelchair accessible location.**